



City of Auburn, Maine

60 Court Street | Auburn, Maine 04210
www.auburnmaine.gov | 207.333.6601

BOARD/COMMITTEE/WG MEETING AGENDA

Appointment Committee

October 6, 2025 | 5:00PM

Auburn Hall, Conference Room 204

1. Call to Order & Select Chair
2. Approval of Minutes – August 12, 2025
3. Open Session
4. Consideration of applications received (deadline 9/15):
 - Auburn Housing Authority (term ending 10/1/2030) – 1 vacancy; 1 application received (J. Kimble)
 - Parks & Recreation Advisory Board (terms ending 9/30/2027) – 3 vacancies; 2 applications received (J. Bergeron-Smith; Philip Savignano)
5. Next meeting – TBD (Council Inauguration to be held December 11, 2025)
6. Adjourn

Appointment Committee

August 12, 2025 | 3:30 PM

Auburn Hall, Conference Room 204

Present: Councilor Whiting, Councilor Platz, City Clerk Emily Carrington

Absent: Councilor Gerry (excused)

1. Councilor Platz was unanimously voted to Chair the meeting.
2. Approval of Minutes; moved to accept by Councilor Platz, seconded by Councilor Whiting. Passed 2-0 (Gerry abstained).
3. Open Session

Bill Lowenstein
Kryston Chapman
Bonnie Hayes
Jen Eugley

Were present and spoke on their applications.

4. Consideration of Applications Received (8/1 deadline)- Homelessness Committee

Councilor Platz moved to enter executive session at 3:40pm pursuant to Title 1 Sec. 405 (6)(A) to discuss applications. Seconded by Councilor Whiting. Motion passed 3-0.

Came out of Executive Session at 4:01PM.

Councilor Platz moved to nominate Bill Lowenstein as resident member of the Homelessness Committee. Seconded by Councilor Whiting. Motion passed 3-0.

Councilor Whiting moved to appoint David Bilodeau as a resident member of the Homelessness Committee. Seconded by Councilor Gerry. Motion passed 2-1 (Platz).

Councilor Platz moved to appoint the following as stated to the Homelessness Committee; seconded by Councilor Gerry. Motion passed 3-0.

| | |
|--|--------------------------|
| A representative of an organization providing respite services in the city. | Jennifer Eugley |
| A representative of an organization providing shelter services in the city. | Rebecca Austin, |
| A representative of an organization providing housing services in the city. | Dawn Comeau |
| A representative of an organization providing addiction services in the city. | Thomas Lee Hibbert |
| A representative of an organization providing mental health services in the city. | Angela Blier |
| A representative of an organization providing veteran services in the city. | Rev. George Sabin Sheats |
| A representative of an organization providing health care services to the homeless. | Cecilia Natale |
| A resident of the city with homeless lived experience. | |

4. Next meeting – TBD; will be in October.

5. Adjourn; motion to adjourn at 4:04pm by unanimous consent.

Respectfully submitted,

Emily Carrington, City Clerk

Julia Jeannine Bergeron-Smith

Status

| | |
|------------------|-------------------------------|
| Name | Julia Jeannine Bergeron-Smith |
| Application Date | 8/18/2025 |
| Expiration Date | 11/18/2025 |
| Board Member | Julia Bergeron-Smith |
| Status | Validated |

| Board | Vacancies | Status |
|--|-----------|---------|
| Parks & Recreation Advisory Board ::Member | 3 | Pending |

Basic Information

Name
Julia Jeannine Bergeron-Smith

Please describe why you wish to serve on the Committee/Board.
I have served on this board since November of 2023 and would like to serve a second term. Recreation resources and facilities are critical to thriving communities. They bring people together, create an environment of growth, and often foster learning for everyone who engages in the programming. What is equally clear is that programming does not just happen by chance but is the product of hard work, teamwork, policies, and planning. I would like to continue to support and contribute to expanding Auburn's recreation options in any way that I can.

What do you hope to accomplish?
I have a professional background in research, policy, community needs assessments, management, grant writing, customer service, and event planning. I would like to continue to use these skills to support the recreation department and to collaborate with board members and city staff as they envision, develop, and sustain long-range programming and community recreation opportunities.

Are you presently serving on a City board or committee? If so, which one(s)?
Parks and Recreation Advisory Board Member

Have you completed FOAA Training?
Yes

What is your ward?
5

Contact Information

Address
1301 Jordan School Road
Auburn, ME 04210

Yes, I am a resident
Yes

Email
julia.bergeronsmith@gmail.com

Phone
2075132336

Cell Phone
2075132336

Additional Information

Notes

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JULIA BERGERON-SMITH

1301 Jordan School Road • Auburn, Maine 04210
(207) 513-2336 • julia.bergeronsmith@gmail.com

EXPERIENCE

Catherine Cutler Institute for Health and Social Policy (Portland, ME)

Policy Associate II

March 2021–present

Maine Statistical Analysis Center Director

January 2024–present

Justice Policy Program Area - Maine Statistical Analysis Center & Data Innovation Project

- ❖ Coordinates the design and implementation of mixed method research and evaluation projects for the Maine Statistical Analysis Center and the Data Innovation Project in the areas of criminal justice, social welfare, social policy, positive youth development, community well-being, and needs assessment.
- ❖ Conducts qualitative and quantitative data analysis, tool development, process evaluation, and outcome evaluation.
- ❖ Leverages passion for project management, organizational processes, and implementation science to help Institute and partner-led initiatives make informed decisions.
- ❖ Co-leads the Institute's Professional Development Cohort that provides collaborative social learning opportunities to assistant and analyst level staff and directly supervises associate level staff.

Policy Analyst II

March 2015–2021

Violence Against Women Measuring Effectiveness Initiative (VAWA MEI)

(Previous titles: Policy Analyst I & Research Assistant II)

- ❖ Managed and coordinated the design and implementation of VAWA MEI virtual and in-person training events, eLearning, and technical assistance opportunities for thousands of Office on Violence Against Women, U.S. Department of Justice grantees.
- ❖ Led internal strategic planning to set priorities, goals, and workplans for federally funded projects.
- ❖ Supervised four Research Analysts through strengths-based coaching, monitored staff work plans, completed performance reviews, chaired hiring committee, and onboarded new staff.

Strategies for a Stronger Sanford (Sanford, ME)

Youth Advocacy Coordinator

August 2014–March 2015

- ❖ Developed, organized, and managed the Strategies for a Stronger Sanford Youth Council.
- ❖ Liaised with board volunteers, teachers, school administrators, and other key stakeholders to develop advocacy and community building opportunities for Sanford High School students.

Muskie School of Public Service – Youth and Community Engagement (Portland, ME)

MSW Concentration Year Intern/Part-Time Researcher

August 2013–August 2014

- ❖ Partnered with Maine's youth-in-care and the Department of Health and Human Services to support youth to leverage their leadership abilities and build their skills and resources.
- ❖ Conducted data entry and coding of Maine higher education data and completed secondary research on Maine economic trends to aid in project planning and proposal writing.

Preble Street Teen Services (Portland, ME)

January 2014–August 2014

Per Diem Staff

- ❖ Worked as part of a team to maintain a safe, low-barrier environment while providing services to youth that were experiencing problems with homelessness and housing.

JULIA BERGERON-SMITH

1301 Jordan School Road • Auburn, Maine 04210
(207) 513-2336 • julia.bergeronsmith@gmail.com

EDUCATION

DEGREES

| | | |
|---|--|-------------|
| Master of Policy, Planning, and Management | University of Southern Maine, Portland, ME | 2020 |
| Master of Social Work | University of Southern Maine, Portland, ME | 2014 |
| Bachelor of Arts – Sociology and Women’s & Gender Studies | Clark University, Worcester, MA | 2012 |

RESEARCH COURSES

Quantitative Methods for Policy, Planning, and Management
Social Work Research Methods I, II, & III
Introduction to Statistics
Social Research Process

PLANNING AND MANAGEMENT COURSES

Sustainable Communities
Public Finance and Budgeting
Strategic Planning for Public and Nonprofit Organizations
Measuring Performance in Public and Nonprofit Sectors
Managing the Nonprofit Organization
Organizational Leadership

CERTIFICATIONS

Certificate of Graduate Study in Applied Research and Evaluation Methods
USM Muskie School of Public Service

Certificate in Supervision
USM Professional and Continuing Education Program

Certificate in Creating Accessible and Inclusive Trainings
VERA Institute of Justice

CERTIFICATE OF COMPLETION
FREEDOM OF ACCESS ACT
Training Required by 1 M.R.S.A. § 412

I, Julia Bergeron-Smith, hereby certify that I have met the training (*Name of official or public access officer*)

requirements set forth in 1 M.R.S.A. § 412 on 8/18/2025
(*Date of training*)

by completing the following training:

- ☒ A thorough review of all the information made available on the Frequently Asked Questions portion of the State website, www.maine.gov/foaa/faq.
- ☐ Another training course that includes this information, identified as follows:

(*Title of Course*)

(*Name of Course Provider*)

Dated this 18th day of August, 2025.

Signature

Julia Bergeron-Smith

Printed Name

Parks and Recreation Advisory Board

Elected/Appointed Office or Position

Note: A public access officer or an official subject to this section shall complete the training not later than the 120th day after the date the official assumes the person's duties as an official or the person is designated as a public access officer.

Jennifer Kimble

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Status

| | |
|------------------|-----------------|
| Name | Jennifer Kimble |
| Application Date | 9/15/2025 |
| Expiration Date | 12/15/2025 |
| Board Member | Jennifer Kimble |
| Status | Validated |

| Board | Vacancies | Status |
|-----------------------------------|-----------|---------|
| Auburn Housing Authority ::Member | 2 | Pending |

Basic Information

Name
Jennifer Kimble

Contact Information

Address
71 Boulder Dr
Auburn, ME 04210

Yes, I am a resident
Yes

Email
jennyberg@hotmail.com

Phone
2077832420

Cell Phone
2078072035

Business Phone
2076624895

Have you completed FOAA Training?
No

What is your ward?
3

Additional Information

Notes

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Status

NamePhilip Paul Savignano

Application Date9/8/2025

Expiration Date12/8/2025

Board Member[Phillip Savignano](#)

Status

Validated

| Board | Vacancies | Status |
|--|-----------|--------------------|
| Parks & Recreation Advisory Board ::Member | 3 | <div>Pending</div> |

Basic Information

Name
Philip Paul Savignano

Please describe why you wish to serve on the Committee/Board.
I have a long history with the Parks & Recreation Department and see it as an important resource to the residents of Auburn

What do you hope to accomplish?
I would like to see the growth in the use of greenspace for leisure recreational use

Are you presently serving on a City board or committee? If so, which one(s)?
Parks & Recreation Advisory Board

Have you completed FOAA Training?
No

What is your ward?
1

Contact Information

Address
64 Skillings Corner Road
Auburn, ME 04210

Yes, I am a resident
Yes

Email
philnchris@roadrunner.com

Phone
[207 786-2297](tel:2077862297)

Cell Phone
[207 577-4866](tel:2075774866)

Additional Information

Notes

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PHIL SAVIGNANO
64 Skillings Corner Road
No. Auburn, Maine 04210
207 786-2297
philnchris@adelphia.net

Work History:

- | | |
|---------------------|---|
| 2018-Present | Retired |
| 2005-2018 | State of Maine, Maine Office of Tourism Augusta, Maine |
| | Senior Tourism Officer |
| | <ul style="list-style-type: none">○ Grant Manager Maine Tourism Marketing Partnership Program○ Oversight Maine Nature-Based Tourism Initiative○ Oversight of the Maine Sports Commission |
| 2003-2005 | Pineland Farms New Gloucester, Maine 04260 |
| | Outdoor Program Coordinator |
| | <ul style="list-style-type: none">• Develop low-cost outdoor recreation programs for public• Develop and instruct Maine Winter Sports Center Programming at Pineland Farms• Develop budget proposals for outdoor programming and events• Coordinate Pineland Farms venue for outside events use• Support cross country ski center operations and activities |
| 1981-2002 | L.L.Bean Freeport, Maine 04033 |
| | 90th Anniversary Project Coordinator 2001-2002 |
| | <ul style="list-style-type: none">• Coordinate 90th Anniversary company history book• Securing permission to use copyrighted materials• Researching and gathering historical information• Support contracted designer and historian with book development |
| | Catalog Copywriter 1997-2001 |
| | <ul style="list-style-type: none">• Primary writer for L.L.Kid's Catalog, Outdoor Discovery Catalogs and Active Outdoor products in Core Catalogs |
| | Outdoor Discovery School Program Coordinator 1984-1997 |
| | <ul style="list-style-type: none">• Responsible for all aspects of planning and operating outdoor educational promotional programs and events• Hiring and developing instructor staff• Budgeting, scheduling and marketing programs to support company goals• Customer communications following a media merchandise plan |
| | Senior Clerk (supervisor) Retail Camping Department 1982-1984 |
| | <ul style="list-style-type: none">• Developing and executing merchandise plan• Hiring, training, and performance evaluation of sales staff• Planning and maintaining inventory levels |
| | Sales Representative Retail Camping Department 1981-1982 |
| | <ul style="list-style-type: none">• Sales of high quality outdoor equipment, apparel and footwear |

Achievements:

- 2017 Department of Economic and Community Development Employee of the Year
- 1995 **Ski Industries of America Nordic Retailer of the Year:** Member of the Winter Specialties team recognized for outstanding performance promoting the sport of cross country skiing
- 1992 **Canoe Magazine Retailer of the Year:** Member Outdoor Discovery Team recognized for contribution to promotion of canoeing and kayaking
- **Bean's Best Nominations:** 1996 International Team producing first L.L.Bean Japan Catalog, 1992 Boating Merchandise Team
- **LL Bean Retail Store Pinnacle Award:** 1992 Recognition for outstanding performance in the promotion of Retail Store boating programs

Skills:

- Computer: Macintosh, PC, Microsoft Word and excel, QuarkExpress
- Outdoor: INWA Certified Nordic Walking Instructor, former Maine Guide, former PSIA Level III Nordic Instructor, former USSA level II Nordic Ski Coach

Freelance Experience:

- Author – Basic Essentials of Snowshoeing Globe Pequot Publishing
- Outdoor related articles published in Outdoor Adventure, Wilderness Canoe, Explore New England

- Outdoor Photography – L.L.Bean Catalogs, Pineland Farms web page, local newspapers

References: References available upon request